



झारखण्ड केन्द्रीय विश्वविद्यालय
Central University of Jharkhand

Brambe, Ranchi, Jharkhand, 835205

Ref. No. CUJ/CEVS/UGC-Startup grant/2016/01

Dated: 22nd June, 2016

Sealed Quotations without any erasures and overwriting are invited for Supply of below mentioned equipment as per following details:

Sl. No.	Required Item	Quantity
1	Hot Air Oven	01 no.
2	Digital PH Meter	01 no.
3	Soil Thermometer	04 no.s
4	Thermohygrobarometer	01 no.
5	Cooler	01 no.
6	Analytical Balance	01 no.
7	Hot Plate	01 no.
8	Soil Hydrometer	02 no.s
9	Muffle Furnace	01 no.

Quotation may be submitted keeping in view, the terms and conditions otherwise quotations will be rejected.

Terms and Conditions

1. The specifications for the items quoted should be explicit, clear and all available technical literature, catalogues and other data in support of the specifications of the items should be furnished along with the quotation. Quotation should be valid for a minimum period of 3 months from the due date.
2. The sealed quotation should reach on or before **13/07/2016 at 12:00 Noon** to **Dr. Purabi Saikia, Principal Investigator, UGC-Start up Grant, Centre for Environmental Sciences, Central University of Jharkhand, Brambe-835205, Ranchi**. The envelope should be super scribed with name of the item (s) to be supplied. Tender/ quotation should be sent through Post/ Courier/ By Hand.
3. **Bids will be opened on 13/07/2016 at 3:00 P.M.** in the Office of the Head, Centre for Environmental Sciences, Central University of Jharkhand, Brambe-835205, Ranchi in the presence of tenderers or their representatives who would like to be present.
4. The rate quoted should be inclusive of all packing, forwarding, commissioning & installation, sales tax, freight and insurance charges. VAT or other duties and levies where legally liable and intended to be claimed should be distinctly shown separately in the quotation. VAT/CST Registration No. and validity date should be indicated.
5. Incomplete/Conditional/Optional quotations will not be accepted.
6. Maximum delivery period will be 30 days from the date of issue of the work order.
7. The Tender Document for items will be Two-Bid system consisting of **Technical Bid (Annexure-I)** and **Price Bid (Annexure-II)**. The Tender Document will be submitted item-wise in two separate sealed covers clearly mentioning on the envelope the details of items for which Bid is submitted.

8. The Tender Documents comprising of Price-Bid, Technical Bid and **Earnest Money Deposit** of 2% of the value of the equipment (**refundable**) in the form of Bank Draft in favour of “Central University of Jharkhand” payable at Ranchi kept in the separate envelope super- scribed with the name of the same. The Tender Document must be enclosed with Earnest Money Deposit otherwise the tender document will be rejected. All the documents must be enclosed in a bigger size envelope super-scribed with the tender number and item name.
9. The Bidder must enclose point wise compliance of the technical specifications of each item.
10. The Central University of Jharkhand takes no responsibility for delay, loss or non-receipt of quotations/ documents sent by post and reserves the right to accept or reject the quotation without assigning any reason.
11. Corrections if any must be attested. All rates shall be indicated both in words as well as figures. Where there is a difference between the rates quoted in words and figures, rate quoted in words will prevail.
12. The University will not entertain requests for revision in prices once quoted for whatever reason after the tenders are opened during the period of contract.
13. Minimum One (01) years Guarantee / warranty period at site will start from the date of acceptance of stores in full and final quantity in satisfactory condition, after due inspection and/ or successful installation and commissioning as applicable
14. Full payment will be made within 30 days of the receipt and acceptance after inspection of supplies at destination, quotations containing different payment terms are liable to be ignored.
15. All goods must be delivered at our university at Brambe, Ranchi (Centre for Environmental Sciences) after confirmed order. The University will not be responsible for issuing any Road Permit.
16. Only Manufacturer/ Authorized dealer/ firms of repute dealing in the items listed in the quotation having experience in sale and repair/ maintenance, need apply.
17. Only latest models/ mentioned models of items need to be quoted.
18. Only those Manufacturers liable to participate having ISO 9001 and ISO 14001 certification.
19. All legal disputes shall be under the jurisdiction of Jharkhand High court, Ranchi.
20. The University reserves the right to accept or reject any Bid, without assigning any reason thereof. No correspondence in this regard will be entertained.
21. All the participating firms should attach supporting documents in favour of:
 - a) Have at least 5 years of experience in the field.
 - b) Have an annual turnover of at least Rs. 50 Lakh per annum for each of the last 3 years (i.e. 2011-12, 2012-13 & 2013-14) (Agency should produce a certificate from their Audit Firm in respect of turnover for the mentioned period)
 - c) Be registered with Directorate of Industries or Small Scale Industries or any other appropriate authorities.
 - d) Have valid TIN Number for registration under VAT/CST
 - e) Have PAN for Income Tax. Supporting documents for Income Tax return for the last Two years (i.e. 2012-13, 2013-14).
 - f) Documents as proof in respect of Technical bid along with supporting documents.
 - g) Profile and Track Record of the agency. (3 years)
 - h) Copy of signed Balance Sheets of last three years.
 - i) Detailed terms & conditions regarding performance/ warranty/ bank guarantee/ Inspection/ LD/ penalty for delayed supplied will be elaborated in purchase order.
 - j) For proprietary items/ single manufacturers or Government manufacturers, proper certification in original is to be attached along with the Technical Bid.
22. Details specification of the equipment annexed as Annexure-II.
23. Bidders can supply all the items or selected items as per their convenience.
24. University reserves the right to issue the purchase order to a single firm or may be divide it into more than one firm.

Purabi Saikia
(Principal Investigator, UGC Startup grant)



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Annexure-I

TECHNICAL BID

The tenderer must submit the following information against every serial number as under:-

I. General Particulars to be provided by the Tenderer (The bidder should provide the following particulars along with relevant supporting documentation)

1. Name of the firm

2. Mailing address with contact Number:

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3. Name of the Proprietor
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4. (i) Tel. No. (ii) Mobile No
.....

(iii) Fax No. (iv) E-mail address
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5. Whether the firm registered firm (Yes/No), if Yes please mentioned registration no.
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(i) VAT No. (ii) TIN No. (iii) PAN No.

6. Name and designation of the person authorized to make commitments to CUJ, Brambe, Ranchi

7. Year of establishment of firm.

8. Whether the firm has enclosed the Bank Draft/Pay Order/ Banker's Cheque as EMD

9. Whether the Firm/Agency has signed each and every page of Tender/NIT (Yes/No).....

10. Any other information, if necessary.....

Place:

Name:

Date:

Business Address:

Signature of Bidder:

Seal of the Bidder:



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Annexure-II

PRICE-BID

DETAILS OF ARTICLE

Sl. No.	Description of the Items	Quantity	Rate quoted (in Rs.)
1.	Hot Air Oven	01	
	Specification		
	i 455x 455x455 mm, stainless steel, Temperature range 50 ⁰ C to 250 ⁰ C, thermostatically controlled to $\pm 1^{\circ}$ C with L shape glass thermometer		
ii	Memmert type, Double walled, elements on three sides., supplied with shelves workable on 220/230 Volts AC		
2.	Digital PH Meter	04	
	Specification		
	i Bench Type, pH/Temp (in built ATC), combination electrode, 12x90mm, BNC connector,		
ii	1m cable length, Integrated Electrode stands with Swivel Arm and power adapter.		
3.	Soil Thermometer		
	Specification		
i	Pocket-sized soil thermometers built of tough, corrosive-resistant stainless steel Measures from 0° to 160°F (-17° to 71°C); Accuracy $\pm 2^{\circ}$		
4.	Thermohygrobarometer	01	
	Specification		
i	Digital display; Fibre Body, 180 x 90 mm		
5.	Cooler	01	
	Specification		
i	Personnel cooler, 35 litre water tank capacity with 3 speed blower control		
6.	Analytical Balance	01	
	Specification		
i	Electronic and Digital, accuracy 0.0001 gm, Top Pan Balance		
7.	Hot Plate	01	

	Specification			
	i	Electrical with ceramic top, 18cmx18cm		
8.	Soil Hydrometer		02	
	Specification			
	i	Range: -5/60g per litre; Adjusted: 68°F		
9.	Muffle Furnace		01	
	Specification			
	i	1200 degrees, 100x100x 225 mm, Digital PID Based		

Place:
Date:

Name:
Business Address:
.....
Signature of Bidder:
Seal of the Bidder: